

REPUBLIC OF THE MARSHALL ISLANDS OFFICE OF THE PUBLIC SERVICE COMMISSION

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PUBLIC SERVICE INSTRUCTION 2009/1

MODE OF APPOINTMENT AND SPECIAL EMPLOYMENT CONTRACT

The Public Service Commission is concerned that some ministries initiates special employment contract with individual person and put people to work prior to getting the Commission's approval.

In terms of Public Service Regulation 18 and 25, and Article VII, Section 10 of the Constitution of the Republic of the Marshall Islands, the Commission has decided that all appointments and special employment contracts must be strictly in compliance with the existing rules and regulations.

The following provisions shall be the prevailing norms in terms of appointments and special employment contracts:

- 1. No person shall be put to work without a signed and approved personnel action for employment issued by the Public Service Commission.
- 2. Effective date of employment shall be beginning pay period after the signature date of the Commission.
- 3. Only the Commission, may in any special case enter into a special employment contract of service with any person, provided that the contract shall be deemed to contain a provision that the contract may be terminated at any time by the Commission on account of serious misconduct of the employee but that the employment shall be governed in all other respects by the terms of the contract.

Exception to the above provisions shall be appointment of staff to deal with a state of emergency. Shortage of manpower in any ministry shall not constitute an emergency, therefore, not exempted. Other exception may be authorized as deemed necessary by the Commission.

Cent Langidrik Chairman, PSC Lomes McKay Commissioner Raynard Gideon Commissioner

